



- All lines are muted
- Use chat to ask questions
- Will be posting the recording at this link <https://www.paturndpike.com/business/ptcvendorportal.aspx>

# PENNSYLVANIA TURNPIKE COMMISSION

## Vendor Portal Training

### Part 2

# Welcome

## Good to Have You!

- Welcome to the second of two training sessions (9/9 and 9/11 10:00 – 11:30 AM EST)
- Go-Live September 21, 2020
- Introductions

# Agenda

- Invoice Submission
- Payments

# Accessing Vendor Portal

<https://www.paturndpike.com/business/ptcvendorportal.aspx>

[www.ptcvendorportal.com](http://www.ptcvendorportal.com)

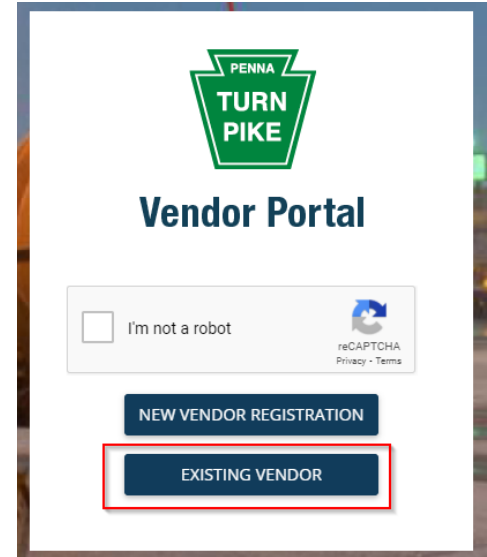
## Existing Vendors

- Go to registration and choose Existing Vendor Link

## New Vendors

- Go to registration and choose New Vendor Link

<https://supplier.ptc.supplierportal.io/category-/vendor-registration/>



# Invoice Submission

## Invoice Submission

- Vendor Portal
- Email to : [invoiceprocessing@paturnpike.com](mailto:invoiceprocessing@paturnpike.com)
  - Invoice submission guidelines  
<https://supplier.ptc.supplierportal.io/wp-content/uploads/2020/09/Invoice-instructions.pdf>

<https://supplier.ptc.supplierportal.io/category-/invoicing/>

# Payments

Check payment

<https://supplier.ptc.supplierportal.io/help/check-the-details-of-payments-received/>

## Planned Go-Live

September 21, 2020

# Closing

Presentation to be posted in the link

<https://www.paturnpike.com/business/ptcvendorportal.aspx>

Thank you